



THE UNIVERSITY OF
NEW SOUTH WALES

SCHOOL OF MINING ENGINEERING

Occupational Health & Safety Policy

A tenet of the education system at the School of Mining Engineering, UNSW is the practical application of the theories, concepts and models covered in the programme and the encouragement of behaviour which is consistent with these models. The practical application and behaviour ideals apply particularly in the area of Safety.

All people involved with the School are strongly encouraged to undertake activities in a safe manner; with an attitude of safety and concern for the well-being of all personnel; and to identify hazards and take such necessary steps to ensure that any hazardous situation is identified and eliminated.

The objective being that Students, Staff and Visitors to the School will complete their intended study, research and other activities in a safe environment without harm or injury.

*Professor Bruce Hebblewhite
Head of School and Research Director,
23 April, 2003*



~ General Regulations ~

The following Regulations provide a framework to guide people's behaviour in a manner consistent with the Occupational Health & Safety Policy of the School.

- ***All Students, Staff & Visitors have a Duty of Care to ensure their own health and safety*** as well as a Duty of Care to avoid adversely affecting the health and safety of other persons.
- ***Always act in accordance with safety directions and the Special Regulations that apply to particular areas.***
- ***A Risk Assessment should be made of potential hazards*** related to the situation, equipment, materials & procedures before an activity commences or equipment is used.
- ***Persons must not operate equipment until they have been properly trained*** and assessed as being competent in its use.
- ***Safe Work Procedures should always be followed*** when undertaking an activity or when using equipment.
- ***Equipment must not be used*** if it has an out-of-service tag or a danger tag attached to it.
- ***Material Safety Data Sheets (MSDS) should be reviewed*** before chemical substances or materials are used. The MSDS Register is located adjacent to the First Aid Station in the Ventilation Laboratory.
- ***Personal Protective Equipment (PPE) must always be used*** whenever its use has been designated and/or it is appropriate for an activity or equipment use.
- ***If an accident occurs it must be reported*** to the First Aid Officer or a Staff member as soon as possible. This applies whether or not a person is injured or equipment is damaged.
- ***Unsafe, or potentially unsafe conditions may lead to an accident.*** Isolate the area, if possible, and report any unsafe condition to the School Safety Officer or any School staff member as soon as possible.
- ***NO chemical, dangerous or flammable materials are to be brought into the School*** or stored within the Laboratories, Workshop or other places within the School without the prior approval of the Head of School.